University of Texas Staff Council Issues Process

Staff member submits Issue to their UTSC representative

OR

Staff member may submit Issue directly to Chair, Issues Comm. A name must be on the Issue, but can be kept anonymous, if requested.

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UTSC representative submits Issue to Chair, Issues Committee

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Issues Committee reviews and validates Issue.

OR

If goal is unclear or clarification of Issue is needed, UTSC rep. submitting Issue will be contacted.

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Issue is presented to UTSC Executive Committee for listing on the next month's Agenda

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Issue is presented and discussed at UTSC meeting, then voted on for acceptance.

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If accepted, Issue is assigned to a working committee for research and recommendation.

OR

If not accepted, Issue is closed.

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Recommendation is made, UTSC votes to accept.

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If accepted, request is made to appropriate UT administrative department for change.